

# School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Francis de Sales School

Date of Drill: 4/20/22 Time drill was held: 9:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2:00 minutes

Total Participants: 177

Remarks: \_\_\_\_\_

This report is for emergency drill # 9 for school year 2021-2022

Name of person conducting drill: Lisa Marie Burnis

Title of person conducting drill: Principal

Signature of person conducting drill: Lisa Marie Burnis

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title Frederick A. [Signature] FIREFIGHTER II