

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events *Gym Class*

Name of Reporting School: St. Francis de Sales School

Date of Drill: 3-1-21 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:03


Total Participants: 155

Remarks: All groups were very quiet and still, especially the class in the gym during the drill.
Great work by everyone!

This report is for emergency drill # 7 for school year _____.

Name of person conducting drill: Don Erickson

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Ken C. GALT MINISTRIAL
PUBLIC SAFETY

OR

Fire (fire chief or designee)
Name & Title _____