

# School Emergency Drills

## Documentation Form

### Type of Drill

- ☒ Fire Drill (6 required)  
☐ Tornado Drill (2 required)  
☐ Lock Down/Shelter in Place Drill  
(2 required)

### Time of Drill

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Other Events

Name of Reporting School: St. Francis de Sales School

Date of Drill: 10-11-21 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2:04

Total Participants: 177

Remarks: One door was left open as that class was at recess before the drill. Other than that, this was a great drill.

This report is for emergency drill # 2 for school year 2021-2022

Name of person conducting drill: Don Erickson

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- ☒ Fire (fire chief or designee)  
Name & Title [Signature] FIRE FIGHTER