

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Francis de Sales School 1

Date of Drill: 9-22-21 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2:03

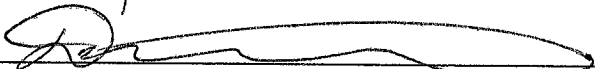
Total Participants: 177

Remarks: All windows and doors were shut and locked quickly. This was a fast drill!

This report is for emergency drill # 1 for school year 2021-2022

Name of person conducting drill: Don Erickson

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Tim Russell - Sergeant

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_